NEW MEMBER APPLICATION

To apply for membership, IANPHI kindly requests you to complete the New Member Application form. This survey aims to help the Association to understand and better serve its members.

The form, which includes 60 questions, is divided into five parts:

- Part 1 – Contact details;
- Part 2 – Data management;
- Part 3 – Organization background;
- Part 4 – NPHI core attributes;
- Part 5 – NPHI core functions.

In addition to these questions, the IANPHI Secretariat kindly requests you to send at secretariat@ianphi.org an official picture of the director, an official document mentioning the mandate of the organization, a strategic plan (if available) and an organizational chart (if available).

If you have any questions or problems with the form, please contact us at:

IANPHI Secretariat
Santé Publique France
12, rue du Val d'Osne, 94415 Saint-Maurice, France
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secretariat@ianphi.org

EXPLANATION OF TYPES OF IANPHI MEMBERSHIP:

NATIONAL MEMBERS - National Members are the National Public Health Institutes (NPHI). These include being a science-based organization, having a national scope of influence, a focus on the major public health problems of the country, and the capacity to conduct several core NPHI functions. Attributes and functions of an NPHI are described in the IANPHI Framework for the Creation and Development of National Public Health Institutes.

In cases where there are two or more Institutes operating in the same country, two of them may become National Members, but they shall have together only one vote at the General Assembly (these members must decide themselves how to organize their votes at the General Assembly).

ASSOCIATE MEMBERS - An Associate Member is an institute or organization from a country that does not currently have a National Public Health Institute (NPHI) or does not comply with the criteria for national membership. For example, if the organization conducts limited numbers of core NPHI functions or has a limited scope of work, it is considered an associate member. Associate members can be regional public health institutes, ministries wishing to create a NPHI, ministries in charge of health executing public health functions described in the IANPHI Internal Rules on core attributes and core functions.

CONTACT DETAILS

1. Respondent country
2. Organization name
3. Organization address
4. Organization website/URL
5. Name of the director of the organization
6. Director email address
7. Director phone number (with country and area code)
8. Name of the additional contact
9. Position of the additional contact
10. Additional contact email address
11. Additional contact phone number (with country and area zone)
12. Director signature – By typing your name below, you are acknowledging your electronic signature of this application
13. Today's date

DATA MANAGEMENT:

14. I consent to the collection and processing of my personal data according to IANPHI's Privacy Policy
15. I consent to be contacted by e-mail via the contact system

ORGANIZATION BACKGROUND

16. Type of membership sought
    o National member
    o Associate member
17. The organization is
    o A part of the Ministry of Health
    o An agency falling under the supervision of the Ministry of Health
    o A part of another ministry
    o An agency falling under the supervision of another ministry

o An autonomous body authorized by the government with a governance separate from the ministries
o Other
18. When was the organization established/created?
19. Please quote any official document mentioning the mandate of the organization, e.g. a law or letter from the Ministry of Health or relevant authority (if possible in English)
20. Please list major departments of the organization
21. If there are other national organizations delivering core public health functions in the country, please name them
22. What is the organization's total annual budget for the current year?
23. What percentage of this budget comes from the national/federal government?
24. How many full-time positions does the organization have?

NPHI CORE ATTRIBUTES

25. IANPHI has defined core attributes for NPHIs, which are listed in the first column of the table below. To what degree do these core attributes describe your organization and its activities?

	Strongly agree	Agree	Uncertain	Disagree	Strongly disagree
National Scope Influence *The organization develops policies and interventions that affect the country as a whole and address the country's important health problems.*					
National recognition *The organization is considered by government officials as a critical resource for developing policies, priorities, and programs, and is known by the public.*					
Limitations on political influence *The organization's priorities are driven largely by science and data rather than political influence.*					
Scientific basis for programs and policies *The organization's staff use the best possible data and knowledge to set priorities, develop and evaluate policies*					

and programs. They advocate for scientific and other evidence to inform decision-making at all levels of government.					
Focus on the country's major public health problems *The organization ensures that all critical public health problems in the country are being addressed.*					
Adequate human and financial resources *The organization has a dedicated and largely predicable budget that is adequate to carry out its activities, and maintains a skilled, multidisciplinary workforce.*					
Adequate infrastructure support *The organization provides an environment in which people can work productively.*					
Linkages and networks *The organization coordinates activities with sub-national and national organizations, and participates in regional and global networks.*					
Accountability *The organization is accountable to the public, e.g. by providing public access to its strategic plan and its budget information.*					

NPHI CORE FUNCTION 1 - EVALUATION AND ANALYSIS OF HEALTH STATUS

26. Is evaluation and analysis of health status part of the organization's mandate?
27. Does the organization collect data to understand the health status of the population?
28. Does the organization gather or have access to data on vital statistics, potential threats to health, risk factors for disease and injury, and access to and use of health care services?
29. Does the organization use the data to inform policies and programs?

NPHI CORE FUNCTION 2.1 - PUBLIC HEALTH SURVEILLANCE

30. Is public health surveillance part of the organization's mandate?

31. Does the organization conduct surveillance for infectious diseases?
32. Does the organization conduct surveillance for non-communicable conditions?
33. Does the organization conduct or is involved in epidemic intelligence activities?

NPHI CORE FUNCTION 2.2 - OUTBREAK INVESTIGATIONS

34. Are outbreak investigations part of the organization's mandate?
35. When outbreaks occur in the country, does the organization provide
    ☐ Epidemiological assistance?
    ☐ Laboratory assistance?
    ☐ Other

NPHI CORE FUNCTION 2.3 - LABORATORY WORK

36. Does the organization have laboratories?
37. Does the organization have laboratories that
    ☐ Conduct bacteriology tests?
    ☐ Conduct virology tests?
    ☐ Conduct parasitology tests?
    ☐ Conduct environmental monitoring?
    ☐ Test nutritional status?
    ☐ Other
38. Does the organization have access to next generation sequencing (for surveillance, outbreak investigation or research)?

NPHI CORE FUNCTION 3 - PREVENTION PROGRAMS AND HEALTH PROMOTION

39. Are health promotion and prevention part of the organization's mandate?

NPHI CORE FUNCTION 4 - SOCIAL PARTICIPATION IN HEALTH

40. Are social participation and empowerment of citizens in health part of the organization's mandate?
41. Does the organization involve the community in developing and designing programs to promote health?
42. Does the organization provide information, resources and / or technical assistance to organizations that work to promote health?

NPHI CORE FUNCTION 5 - PLANNING AND MANAGEMENT

43. Are planning and management part of the organization's mandate?

NPHI CORE FUNCTION 6 - REGULATION AND ENFORCEMENT

44. Is regulation part of the organization's mandate?
45. Does the organization provide decision makers with data to lay out evidence-based regulation?
46. Does the organization make sure that research findings are translated into decision, policies and programs?
47. Does the organization evaluate the impact of regulations on public health?

NPHI CORE FUNCTION 7 - EVALUATION AND PROMOTION OF EQUITABLE ACCESS TO HEALTH SERVICES

48. Is evaluation and promotion of equitable access to health services part of the organization's mandate?
49. Does the organization evaluate access to necessary health services, including access for vulnerable populations?
50. Does the organization help to respond to problems related to access to necessary health services?

NPHI CORE FUNCTION 8 - HUMAN RESOURCE DEVELOPMENT AND TRAINING

51. Are human resource development and training part of the organization's mandate?
52. Does the organization evaluate the capacity of and gaps in the country's public health workforce?
53. Does the organization develop and implement efforts to address gaps in the country's public health workforce?

NPHI CORE FUNCTION 9 - QUALITY ASSURANCE IN PERSONAL AND POPULATION-BASED HEALTH SERVICES

54. Is quality assurance in personal and population-based health services part of the organization's mandate?
55. Does the organization conduct surveillance and investigation of health services-related problems?

NPHI CORE FUNCTION 10 - PUBLIC HEALTH RESEARCH

56. Is research in public health part of the organization's mandate?

57. Does your organization finance public health research?

NPHI CORE FUNCTION 11 - REDUCTION OF THE IMPACT OF EMERGENCIES AND DISASTERS ON HEALTH

58. Is the organization involved in preparedness and response?

59. Is reduction of disasters' impacts on health part of the organization's mandate?

60. Does the organization have an emergency operating center (EOC)?